

MINUTES

CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
APRIL 14, 2026
CITY ANNEX, 1459 WEST HWY 90
6:00 P.M.

1. Invocation Led by **Steven Lowrance**
2. Pledge of Allegiance **Led by Mayor Mike Aguirre**
3. Call of Order by **Mayor Mike Aguirre**
4. Roll Call and Establishment of Quorum

Mayor Mike Agurrie present
Councilman Place1 Refugio Martienz present
Councilman Place 2 Steven Lowrance present
Councilman Place 3 Antonio Zamora present
Councilwoman Place 4 Francisa Hernandez not present
Councilman Place 5 Isauro Rivas not present
Also present
City Administrator Brigitte Villa
City Secretary Michael Ford
5. Citizens Recognition and Communication **None**

PUBLIC HEARING Start 6:02p.m. | End 6:11p.m.

6. Public Hearing regarding CDV25-0367 Street Reconstruction Grant. **See attached:**

MINUTES

7. Consideration and possible approval of minutes for March 10, 2026 City Council meeting. **Motion to approve minutes by Councilman Antonio Zamora, Second by Councilman Steven Lowrance. All in favor Motion passes.**
8. Consideration and possible approval of minutes for March 28, 2026 Special City Council Meeting **Motion to approve minutes by Councilman Steven Lowrance, Second by Councilman Antonio Zamora. All in favor Motion passes**

PROCLAMATIONS

9. Presentation of City of Brackettville Fair Housing Month **Proclamation. Proclamation read by Mayor Mike Aguirre.**

MONTHLY REPORTS:

10. Consideration and discussion of the monthly report presented by Animal Control Damian Villareal

Monthly Report for March 2026. **See attached**

11. Consideration and discussion of the monthly report presented by the Operations Supervisor Michael Falcon regarding work performed and pending projects in the city public works department.

Monthly Report for March 2026. **See attached**

12. Consideration and discussion of the monthly report presented by City Administrator Brigette Villa regarding City business.

Monthly Report for March 2026 **See attached**

13. Consider and discussion of monthly report presented by City Grant Writers.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

14. Consideration and possible action regarding Resolution No 2026_14_04_FH Recognizing April 2026 as Fair Housing Month. **Motion to approve by Councilman Steven Lowrance, Second by Councilman Antoino Zamora. All in favor. None oppose, Motion Passes.**
15. Consideration and possible action regarding Section 3 CDV25-0367 Street Reconstruction Grant. **Grant writes request to have power point added to website.**
16. Consideration and possible action regarding a contract for auditing services with Haynie and Company, including authorizing the City Administrator to negotiate and execute same. **Motion by Councilman Refugio Martinez to authorize the city administrator to negotiate and execute auditing services with Hain and Company Second by Councilman Steven Lowrance. All in favor none oppose. Motion passes.**
17. Consideration and possible action on property bid submitted by the Kinney County Appraisal District. **Councilman Steven Lowrance made a statement Without the Kennedy County appraisal office coming to explain how these**

procedures go with the property bid in question as an example, we as a city already voted no to the property bid. We were just looking for an explanation of how the process works for next time so that we don't have to vote without information. No Action

18. Consideration and possible action regarding meter-reading policies, procedures, and improvements. **No Action**

19. Consideration and possible action regarding Resolution No. 2026_14_04 P ratifying the following previously approved policies:

- Citizen Participation Plan and Grievance Policy
- Excessive Force Policy
- Fair Housing Policy
- Section 504 Policy
- Grievance Procedures, and
- Code of Conduct Policy.

Motion by Councilman Refugio Martienz to ratify previously approved polices, Second by Councilman Steven Lowrance. All in favor. None opposed Motion passes.

20. Consideration and possible action regarding possible projects for the Texas Water Development Board Water Supply and Infrastructure Grant. **Motion by Councilman Steven Lowrance to allow the grant writers to solicit bids from engineering firms and to approve a workshop to get application started for the grant. Second by Councilman Antonio Zamora All in favor None opposed Motion passes**

EXECUTIVE SESSION Start 6:52 pm. | Ends 7:31

21. Executive Session in accordance with Texas Government Code §551.071 and §551.074, consultation with attorney and personnel matters to discuss job performance of Animal Control Officer Damian Villarreal; possible action in open session regarding same, which may include job description and compensation adjustment, disciplinary action, and termination. **Motion by Councilman Antonio Zamora to put Damen Villareal on a 90 day probation with the term he takes a class or face to face class of the admins choosing. And subject to testing moving forward at the admins discretion. Second by Councilman Steven Lowrance. All in favor. None opposed. Motion passes.**

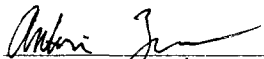
ADJOURNMENT:

7:33 pm.

22. Adjourn **Motion to adjourn by Councilman Antonio Zamora. Second by Councilman Steven Lowrance. All in favor none opposed. Motion passes.**

Approved , and passed on May 12, 2020

Attest



Mike Aguirre *Antoni Zamora*
Mayor



Mike Ford
City Secretary