

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
February 11, 2025
CITY ANNEX, 1459 WEST HWY 90
6:00 P.M.

The City Council of the City of Brackettville held a Regular Meeting on February 11, 2025, at 6:00 P.M. at the City Annex located on 1459 W. Hwy 90, Brackettville, TX 78832. All notices were duly posted in accordance with the law.

1. Invocation

Led by Alderman Charles W. Hall.

2. Pledge of Allegiance

Pledge of Allegiance led by Mayor Miguel Aguirre.

3. Call of Order

Mayor Miguel Aguirre called the meeting to order at 6:01 P.M.

4. Roll Call and Establishment of Quorum

Roll Call led by City Administrator Nora Y. Rivas

Present: Alderman Refugio Martinez, Alderman Charles W. Hall, Alderman Isauro Rivas, and Mayor Miguel Aguirre.

Staff Present: City Administrator, Nora Y. Rivas, General Clerk, Bella Guajardo and

Interim Operations Supervisor, Mike Ford.

City Attorney Ruben O. Valadez

Alderwoman Fransisca Hernandez attended meeting at 6:13pm.

5. Citizens Recognition and Communication

Chief Appraiser, Todd Tate, stated he was not in agreement with the reasoning for the denial of sale of property he was interested in.

Cindy Hayter addressed concerns she had with animal control and stated she would be available to contribute in efforts to assist with this matter.

MINUTES

6. Approval of minutes for January 14, 2025.

Alderman Charles Hall motioned to approve minutes for January 14, 2025. Seconded by Alderman Refugio Martinez.

Abstained by Alderman Isauro Rivas. Motion carries.

MONTHLY REPORTS

7. Consideration and discussion of the monthly report presented by the Animal Control Officer Damian Villareal regarding work performed and pending projects in the city public works department.

See attachment.

8. Consideration and discussion on monthly report presented by Interim Operations Supervisor Mike Ford.

See attachment

9. Consideration and discussion of the monthly report presented by City Administrator Nora Y. Rivas regarding City business.

See attachment.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS

10. Public Hearing on the Submission of the 2025 Community Development Block Grant (CDBG) Application and Adoption of the Citizen Participation Plan.

Public Hearing led by City Grant writers, Alma Gutierrez and Candy Hobbs. Community needs were shared by citizens present at the meeting, application process and the citizen participation plan were explained.

Alderman Refugio Martinez motioned to approve submission of the 2025 CDBG Application and Adoption of the Citizen Participation Plan. Seconded by Alderman Charles Hall. All in favor. Motion carries.

11. Consideration and possible action on the acceptance of two generators through the Kinney County Critical Facility Permanent Generators DR4485-0100 for the City of Brackettville's City Hall and Lift Station. Total Cost \$170,710.24 – The City of Brackettville's cost share will total 18% of the total cost. 10% (\$17,071.02) as a federal

required match and 8% (\$13,656.81) Asi Grant Consulting for grant application development/preparation services. Total Cost: \$30,727.83.

Presentation was made by City Grant writers, Alma Gutierrez and Candy Hobbs regarding the acceptance of two generators for the Brackettville City Hall and Lift Station at 18% of the total cost.

Alderman Refugio Martinez motioned to approve waiver and accept two generators. Seconded by Alderman Charles Hall. All in favor. Motion carries.

12. Consideration and possible action regarding the opening, review, evaluation and ranking of proposals for the development of a City of Brackettville Cybersecurity Plan.

City Council discussed and reviewed one and only proposal from Amanda Frerich.

13. Consideration and possible action regarding the selection of a Cybersecurity Plan Developer, and authorizing City Administrator and Legal to negotiate a contract.

Presentation was made by City Grant writers, Alma Gutierrez and Candy Hobbs on the Cybersecurity Plan.

Alderman Refugio Martinez motioned to authorize legal contract with Amanda Frerich as the selection of Cybersecurity Plan Developer with City Administrator Nora Y. Rivas. Seconded by Fransisca Hernandez. All in favor. Motion carries.

14. Consideration and possible action regarding the opening, review, evaluation and ranking of proposals for engineering/architectural/surveying firms for the City of Brackettville's 2025 Texas Community Development Block Grant Program.

Qualifications from the following Engineering Firms were reviewed and ranked by City Council:

65 Engineering
Dirksen Engineering
TRC Engineering
Meta Engineering

15. Consideration and possible action regarding the Order of General Election for the City of Brackettville on Saturday, May 3, 2025, for the purpose of Alderperson Place 1, and Alderperson Place 3.

Alderman Charles Hall motioned to approve City Election Order, places on ballot, as well as location of elections to take place at 210 W. James St. Seconded by Fransisca Hernandez. All in favor. Motion carries.

RESOLUTIONS

16. Consideration and possible action to discuss, approve or disapprove a Resolution for the submission of a grant application to the Office of the Governor for a Cybersecurity Assessment and Evaluation Grant.

Alderman Refugio Martinez motioned to approve the resolution. Seconded by Alderman Isauro Rivas. All in favor. Motion carries.

17. Consideration and possible action to approve Resolution 2025-11-02 RE calling for City General Election to be held on May 3, 2025.

Presentation made by City Administrator, Nora Rivas.

Alderman Charles Hall motioned to approve election. Seconded by Fransisca Hernandez. All in favor. Motion carries.

ORDINANCES

18. Consideration and possible action on Ordinance NO. 2025-11-02 OG an ordinance adopting an organizational chart for the City of Brackettville; establishing the structure and duties of city departments and positions; finding that the meeting at which this ordinance is passed is open to the public as required by law; providing a severability clause; and establishing an effective date.

Presentation made by City Administrator, Nora Rivas.

Alderman Charles Hall motioned to approve. Seconded by Alderman Isauro Rivas. All in favor. Motion carries.

EXECUTIVE SESSION

19. Executive session pursuant to Sections 551.071 and 551.071-Consultation with attorney regarding the value or transfer of certain real property currently in use by the Brackettville Independent School District; possible action in open session regarding same.

Council went into executive session from 7:24pm to 7:30pm.

Motion was made by Alderwoman Fransisca Hernandez and seconded by Alderman Charles Hall, to authorize City Administrator and legal to transfer real properties, Wolf Alley, Brown St., and Fulton St. to Brackett Independent School District. All in favor. Motion carries.

ADJOURNMENT

20. Adjourn

Alderman Charles W. Hall moved to adjourn the meeting. Seconded by Alderwoman Francisca Hernandez. All in favor. Motions carries.

Meeting end time- 7:32pm.

Approved and passed on March 11, 2025.

Attest:



Mayor
Miguel Aguirre



City Administrator
Nora Y. Rivas