

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
November 18, 2025
CITY ANNEX, 1459 WEST HWY 90
6:00 P.M.

1. Invocation
Led by Alderman Steven Lowrance.

2. Pledge of Allegiance
Led by Mayor Mike Aguirre

3. Call of Order
Called by Mayor Mike Aguirre

4. Roll Call and Establishment of Quorum
Mayor Mike Aguirre Present
Alderman Place 1 Refugio Martinez Present
Alderman Place 2 Steven Lowrance Present
Alderman Place 3 Antonio Zamora Present
Alderwoman Place 4 Francisca Hernandez Present
Alderman Place 5 Isauro Rivas Present.
City Administrator Briggite Villa Present
City Secretary Michael Ford Present

5. Citizens Recognition and Communication
None

MINUTES

6. Consideration and possible approval of minutes for October 14, 2025 regular council meeting **Motion by Alderman Steven Lowrance to approve Second by Alderwoman Francisca Hernandez. All in favor Motion passes**

MONTHLY REPORTS:

7. Consideration and discussion on monthly report presented by Animal Control Damian Villareal

Monthly Report for October to November 2025. **See attached Report**

8. Consideration and discussion of the monthly report presented by the Operations Supervisor Michael Falcon regarding work performed and pending projects in the city public works department.
 . Monthly Report for October to November 2025. **See attached report**
9. Consideration and discussion of the monthly report presented by City Administrator Brigette Villa regarding City business.
 . Monthly Report for October to November 2025. **See attached report**

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

10. Deliberation and possible action regarding presentation from Max Wilson from WW Trucking, to include scope of services and pricing for waste management services. **No action**
11. Deliberation and possible action regarding presentation by Raftelis on the Water Utility Technical Assistance Program. **Raftelis gave up date and recommendations. See attached**
12. Deliberation and possible action regarding Update by City Grant Writers on the Texas Department of Agriculture CDBG Grant for Street Improvements. **No Action**
13. Deliberation and possible action regarding presentation by City Grant Writers on the TDA CDBG-0367 Grant Administrative Duties. **No Action**
14. Deliberation and possible action regarding request by administration to purchase ClearGov digital budget bookkeeping software and system. **No Action.**
15. Deliberation and possible action regarding possible amendments to trash pick-up ordinance to include itemized pricing for bulk services, an amended landfill services fee, and weight and bag specifications for commercial pick up, and possible authorization to draft amended ordinance for consideration. **No Action.**
16. Deliberation and possible action regarding an update of possible removal of abandoned vehicles from city annex. **No Action.**

17. Consideration and possible action on The City of Spofford water contract.
No Action.

RESOLUTION

18. Consideration and possible approval of Resolution No. 2025_11_18_S
A RESOLUTION OF THE CITY OF BRACKETTVILLE, TEXAS, EXPRESSING SUPPORT FOR THE SMITHSONIAN INSTITUTION'S "MUSEUM ON MAIN STREET" EXHIBITION AND AUTHORIZING PARTICIPATION AS A COMMUNITY PARTNER IN THE BRACKETTVILLE/FORT CLARK SPRINGS PROGRAM RESOLUTION. **Motion to approve by Alderwoman Francisca Hernandez. Second by Alderman Isauro Rivas. All approve motion passes.**

EXECUTIVE SESSION

Begins at 7:21 pm.

Regular Session Resumes at 7:49 pm.

19. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code: consultation with Attorney and consideration of personnel matters – 3-Month evaluation of Maintenance Employee Javier Deleon job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Alderwoman Francisca Hernandez to approve. Second by Alderman Antonio Zamora. All in favor motion passes.**
20. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code: consultation with Attorney and consideration of personnel matters – 3-month evaluation of Maintenance Employee Arnulfo Lozano job performance; possible action in open session regarding same, which may include salary and job description adjustments. **Motion by Alderwoman Francisca Hernandez to approve. Second by Alderman Antonio Zamora. All in favor motion passes.**

ADJOURNMENT:

21. Adjourn

Motion to adjourn by Alderman Isauro Rivas. Seconded by Alderman Steven Lowrance. All in favor, Adjourn @7:51 pm.

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items, which are not listed as Executive Session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code, including attorney-client matters.

The undersigned does hereby attest that the agenda mentioned above was posted on the Bulletin Board located at City Hall, 119 West Spring Street on Wednesday November 12, 2025 at 5:00 p.m.

Approved , and passed on December 9, 2026

Attest

Mike Aguirre
Mayor

Michael Ford

Mike Ford
City Secretary