

**MINUTES**  
CITY OF BRACKETTVILLE  
REGULAR COUNCIL MEETING  
August 12, 2025  
CITY ANNEX, 1459 WEST HWY 90  
BRACKETTVILLE, TEXAS 78832  
6:00 P.M.

1. Invocation

**6:00 p.m. Invocation by new Alderman Steven Lowrence.**

2. Pledge of Allegiance

**Pledge of Allegiance led by Mayor Miguel Aguirre**

3. Call of Order

**Call of Order made by Mayor Miguel Aguirre**

4. Roll Call and Establishment of Quorum

**Mayor Miguel Aguirre present  
Alderman Refugio Martienz present  
Alderman Jesus Zamora present  
Alderman Francisca Hernandez present  
Alderman Isauro Rivas Tardy 6:03 p.m.**

5. Citizens Recognition and Communication

**Max Wilson introduced himself as the owner of WW Trucking inviting the council and citizens to consider Waste Management's remote commercial trash removal services. Asked to be put on agenda for next month's meeting.**

**MINUTES**

6. Consideration and possible approval of minutes for July 8, 2025, and Special Meeting.

**A motion by Alderwoman Francisca Hernandez and seconded by Alderman Anthony Zamora. The motion passed with four yes votes and one abstention.**

**MONTHLY REPORTS:**

7. Consideration and discussion of the monthly report presented by Animal Control Officer Damian Villarreal regarding work performed and pending projects in the city public works department.

- a. Monthly report for July 2025

**See attachment:**

8. Consideration and discussion on monthly report presented by Michael Falcon

- b. Monthly report for July 2025

**See attachment.**

9. Consideration and discussion of the monthly report presented by City Administrator Brigitte Villa regarding City business.

**See attachment.**

**DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:**

10. Presentation by Amanda Frerich (Cybersecurity Plan Developer) on the City of Brackettville's Cybersecurity Plan and Policies and Procedures.

**Amanda Frerich presented the city's cybersecurity plan.**

11. Consider and Possible action. City of Brackettville Cybersecurity Plan.

**A motion for adoption by Alderman Refugio Martienz and seconded by Alderman Anthony Zamora. It passed with four yes votes and one abstention. RESOLUTION NO. 2025\_08\_12 CS**

12. For Information Only: All City Employees will receive training on the Cybersecurity Plan and Policies and Procedures to comply with grant requirements.

**The plan developer, Amanda Frerich, noted that the IT department, specifically Michael Munos, would provide the training.**

13. Consider and Possible action forfeiting/deobligating \$2,170.07 for Project #466 L, CAT Z, Management Costs from Grant DR4416 and authorize Grant Writers to submit reimbursement for administrative costs in the sum of \$2,843.32.

**A motion by Alderwoman Francisca Hernandez, seconded by Alderman Anthony Zamora, was approved with four yes votes and one abstention, to allow grant writers, the city administrator, city secretary, and legal counsel to provide necessary documentation for the DR4416 grant and manage any resulting differences in obligation.**

14. Consider and Possible action Appointing Compliance Officer.

**Move to Executive session by Alderman Anthony Zamora, second by Francisca Hernandez, 4 yes, 1 abstain. No Action**

15. Consider and Possible action Buying 2 new or repurposes 2 computers near the end-of-life expectancy for online training/ compliance office. To replace outdated computers.

**A motion was made by Alderwoman Francisca Hernandez to purchase two new computers to replace outdated ones for online training and the compliance office. The motion was seconded by Alderman Isauro Rivas. Passes 5 yes.**

16. Consider and Possible action in making a contract with to sell water to Kinder Morgan for project near Spafford.

**A motion to move to Executive Session by Alderwoman Francisca Hernandez second by Alderman Anthony Zamora. 4 yes-1 abstain. A motion was made by Francisca Hernandez to authorize legal to research topics related to sale of water in the district. The motion was seconded by Alderman Anthony Zamora and passed with all in favor.**

17. Consider and Possible action. Propose 2025 Tax Rates.

**A motion by Alderwoman Francisca Hernandez, seconded by Steven Lawrence, was passed to move this agenda item to the September 9th regular council meeting to allow sufficient time for public hearing and public input.**

#### **EXECUTIVE SESSION**

**Executive session begins at 6:49 p.m.**

**Regular meeting resumes at 7:20 p.m.**

18. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code -Consultation with Attorney and discussion of personnel matters – 3-month evaluation of Mason Schwander job performance; possible action in open session regarding same which may include salary and job description adjustments.

**A motion was made by Alderwoman Francisca Hernandez to increase an employee's salary by 3%. The motion was seconded by Alderman Isauro Rivas. Four yes votes, one abstained. Motion passed.**

19. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code -Consultation with Attorney and discussion of personnel matters – 3-month evaluation of Joey Garza job performance; possible action in open session regarding same which may include salary and job description adjustments.

**No Action**

20. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code -Consultation with Attorney and discussion of personnel matters – 3-month evaluation of Jose Gur job performance; possible action in open session regarding same which may include salary and job description adjustments.

**A motion was made by Alderwoman Francisca Hernandez to increase an employee's salary by 3%. The motion was seconded by Alderman Isauro Rivas. Four yes votes, one abstained. Motion passed.**

21. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code -Consultation with Attorney and discussion of personnel matters – 1 Year evaluation of Bella Guajardo job performance; possible action in open session regarding same which may include salary and job description adjustments.

**A motion was made by Alderwoman Francisca Hernandez to increase another employee's salary by 3% for job performance. The motion was seconded by Alderman Anthony Zamora. Four yes votes, one abstained. Motion passed.**

**ADJOURNMENT:**

**A motion to adjourn the meeting was made by Alderwoman Francisca Hernandez and seconded by Alderman Anthony Zamora. All in favor, motion passed. Meeting adjourned at 7:23 p.m.**

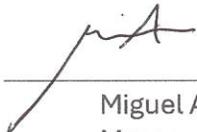
22. Adjourn

The City Council reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items, which are not listed as Executive Session items but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code, including attorney-client matters.

The undersigned does hereby attest that the agenda mentioned above was posted on the Bulletin Board located at City Hall, 119 West Spring Street on Friday, August 8, 2025 at 4:00p.m.

Approved, and passed on September 9, 2025

Attest

  
\_\_\_\_\_  
Miguel Aguirre  
Mayor

  
\_\_\_\_\_  
Mike Ford  
City Secretary