

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
January 14, 2025
CITY ANNEX, 1459 W. HWY 90

The City Council of the City of Brackettville held a Regular Council meeting on January 14, 2025 at 6:00 p.m. at the City Annex located on 1459 W Hwy 90 Brackettville, TX 78832. All notices were duly posted in accordance with the law.

1. Invocation

Invocation led by Alderman Charles Hall

2. Pledge of Allegiance

Pledge of Allegiance led by Mayor Mike Aguirre

3. Call of Order

Mayor Mike Aguirre called meeting to order at 6:00 p.m.

4. Roll call and Establishment of Quorum

City Administrator Nora Rivas led roll call.

Present: Alderman Charles Hall, Alderman Severo Martinez, Alderman Refugio Martinez, Alderwoman Francisca Hernandez

Not Present: Alderman Isauro Rivas

City Staff: City Administrator Nora Rivas and Utility Clerk Claudia Pacheco
City Attorney Ruben Valadez

5. Citizens Recognition and Communication

None

MINUTES:

6. Consideration and possible approval of minutes for December 10, 2024.

Alderwoman Francisca Hernandez moved to approve minutes, seconded by Alderman Severo Martinez. All in favor. Motion Carries.

MONTHLY REPORTS:

7. Consideration and discussion of the monthly report presented by Animal Control Officer Damien Villarreal regarding on work performed for animal control within the city.

- a. Monthly report for December 2024

See attachment:

8. Consideration and discussion of the monthly report presented by the Interim-Operations Supervisor Michael Ford regarding work performed and pending projects in the city public works department.

- b. Monthly report for December 2024.

See attachment:

9. Consideration and discussion of the monthly report presented by City Administrator Nora Y. Rivas regarding city business.

- c. Monthly report for December 2024.

See attachment:

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

10. Presentation of Annul Audit and Financial Statement for the year 2022-2023 presented by Valdez-Junfin accounting services.

Alderman Refugio Martinez moved to approve, seconded by Alderwoman Francisca Hernandez. All in favor. Motion carries.

11. Consideration and possible approval of a Professional service agreement with Juanita Elizabeth Ponce Martinez for reconciliation statements for fiscal year 2023-2024.

Alderman Charles Hall moved to approve, seconded by Alderman Refugio Martinez. All in favor. Motion carries.

12. Consideration and possible action on hiring Junfin Valdez accounting services to conduct annual audit for fiscal year 2023-2024.

Alderman Charles Hall moved to approve, seconded by Alderwoman Francisca Hernandez. All in favor. Motion carries.

13. Presentation from City grant writers Alma Gutierrez and Candy Hobbs update on the Cybersecurity Grant.

City grant writers updated the council that this grant was still in progress.

14. Presentation from City grant writers Alma Gutierrez and Candy Hobbs update on safe streets for All Grant.

City Grant writers met with an engineer and spent time in Brackettville and took information for the streets. Advised council that we need to have a public hearing with concerns about streets.

15. Presentation from City grant writers Alma Gutierrez and Candy Hobbs update on Texas Department of Agriculture CDBG Phase 1.

City grant writers updated the council that The City of Brackettville scored a one and that we were invited to Phase 2 and we need to have a public hearing before February 17, 2025.

16. Consideration and possible action on Kinney County Appraisal District [KCAD] submitted an offer made by Todd Tate in the amount of \$700.00 for property BKTVL, BLK42, Lots 5 & 11.

Alderwoman Francisca Hernandez to move this item to executive session, seconded by Alderman Charles Hall. All in favor. Motion carries.

Alderman Severo Martinez moved to deny the purchase, seconded by Alderman Charles Hall. All in favor. Motion carries.

17. Consideration and possible action on paying overtime to employees that work emergencies at night.

Alderman Charles Hall moved to set a date for a workshop, seconded by Francisca Hernandez. All in favor. Motion carries.

18. Consideration and possible action on trapping deer to be sold within city limits.

No action.

19. Consideration and possible action on presentation from Mayor Mike Aguirre on survey that was made by Dierksen Engineering on March 11, 2021.

Aldерwoman Francisca Hernandez moved for the Mayor to get with the attorney, seconded by Alderman Refugio Martinez. All in favor. Motion carries.

20. Consideration and possible action on The City of Spofford billing of water.

Aldерwoman Francisca Hernandez moved to move this item to executive session, seconded by Alderman Refugio Martinez. All in favor. Motion carries.

No action.

RESOLUTION:

21. Consideration and possible approval of Resolution #2025-14-01 AA, approving the annual audit for the City of Brackettville for the year 2022-2023, as presented by Valdez-Junfin accounting service.

Alderman Refugio Martinez moved to approve, the annual audit for 2022-2023 seconded by Alderman Severo Martinez. All in favor. Motion carries.

EXECUTIVE SESSION:

Mayor Mike Aguirre called meeting into executive session @ 7:39p.m.

Mayor Mike Aguirre reconvened the meeting into open session @8:16 p.m.

22. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code- Consultation with attorney and discussion of personnel matters- three-month probationary evaluation on Desiree Villarreal maintenance employee job performance; possible action in open session regarding same which may include salary and job description adjustments.

Aldерwoman Francisca Hernandez moved to approve as discussed in executive session, seconded by Alderman Severo Martinez. Alderman Charles Hall opposed. Motion carries.

23. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code- Consultation with attorney and discussion of personnel matters- annual evaluation on Richard Myers maintenance employee job performance possible

action in open session regarding same which may include salary and job description adjustments.

Alderwoman Francisca Hernandez moved to approve 3% increase in pay, seconded by Alderman Refugio Martinez. All in favor. Motion carries.

24. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code- Consultation with attorney and discussion of personnel matters- Annual evaluation on Jonathan Garcia maintenance employee job performance; possible action in open session regarding same which may include salary and job description adjustments.

Alderwoman Francisca Hernandez moved not to approve evaluation, seconded by Alderman Severo Martinez. All in favor. Motion carries.

25. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code- Consultation with attorney and discussion of personnel matters- Annual evaluation on Damian Villarreal maintenance employee job performance; possible action in open session regarding same which may include salary and job description adjustments.

Alderwoman Francisca Hernandez moved to approve 3% increase in pay, seconded by Alderman Severo Martinez. All in favor. Motion carries.

26. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code- Consultation with attorney and discussion of personnel matters- Annual evaluation on Nora Rivas City Administrator job performance; possible action in open session regarding same which may include salary and job description adjustments.

Alderwoman Francisca Hernandez moved to approve to increase to what is on the budget, seconded by Alderman Charles Hall. All in favor. Motion carries.

ADJOURN:

27. Adjournment

Alderman Charles hall moved to adjourn, seconded by Alderwoman Francisca Hernandez. All in favor. Motion carries.

Meeting adjourned @8:21 p.m.

Approved and passed on February 11, 2025.

Attest:

Mike Aguirre
Mayor

Nora Y. Rivas
City Administrator