

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
MAY 13, 2025
CITY ANNEX, 1459 WEST HWY 90
6:00 P.M.

The City Council of the City of Brackettville held a Regular Meeting on May 13, 2025, at 6:00 P.M. at the City Annex located at 1459 W. Hwy 90, Brackettville, TX 78832. All notices were duly posted in accordance with the law.

1. Invocation

Led by Alderman Charles W. Hall.

2. Pledge of Allegiance

Pledge of Allegiance led by Mayor Miguel Aguirre.

3. Call of Order

Mayor Miguel Aguirre called the meeting to order at 6:11 P.M.

4. Roll Call and Establishment of Quorum

Roll Call led by Interim City Administrator Mike Ford.

Present: Alderman Refugio Martinez, Alderman Charles W. Hall, Alderman Jesus Zamora, Alderwoman Fransisca Hernandez and Mayor Miguel Aguirre.

Staff Present: Interim City Administrator, Mike Ford, General Clerk, Bella Guajardo, Utility Clerk, Claudia Pacheco, Operations Supervisor, Michael Falcon, Animal Control Officer, Damian Villarreal.

City Attorney Ruben O. Valadez

Not Present: Alderman Isauro Rivas.

5. Citizens Recognition and Communication

Cindy Hayter presented suggestions for animal control warnings to be issued to pet owners when they are not properly taking care of their pets or neglecting them.

CANVASSING OF ELECTION

6. Canvassing of City general elections. No election was held. Both candidates ran unopposed.

No Election.

7. Oath of office for elected Alderperson for Refugio Martinez.

Sworn in by Justice of Peace, Narce Villarreal.

8. Oath of office for elected Alderperson for Jesus Zamora.

Sworn in by Justice of Peace, Narce Villarreal.

9. Election of Mayor Pro-Tem.

Alderwoman Fransisca Hernandez nominated Alderman Charles Hall Mayor Pro-Tem. Seconded by Alderman Refugio Martinez. All in favor. Motions carries.

MINUTES

10. Consideration and possible approval of minutes for regular Council meeting on April 15, 2025.

Alderman Charles Hall motioned to approve minutes from April 15, 2025. Seconded by Alderwoman Fransisca Hernandez. All in favor. Motion carries.

MONTHLY REPORTS

11. Consideration and discussion of the monthly report presented by Animal Control Officer, Damian Villarreal regarding work performed and pending projects in the city public works department.

- a. Monthly report for April 2025.

See attachment.

12. Consideration and discussion on monthly report presented by Operations Supervisor, Michael Falcon.

- b. Monthly report for April 2025.

See attachment.

13. Consideration and discussion of the monthly report presented by Interim City Administrator, Mike Ford, regarding City business.

- c. Monthly report for April 2025.

See attachment.

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS

14. Consideration and possible action regarding ratification of Michael Ford as interim City Administrator.

Alderman Fransisca Hernandez motioned to ratify action making Michael Ford Interim City Administrator. Seconded by Alderman Charles Hall. All in favor. Motion carries.

15. Consideration and possible action regarding hiring of front office worker from Texas Workforce Commission (TWC) Out-of-School Youth Program.

Alderman Fransisca Hernandez motioned to approve hiring of front office worker from TWC. Seconded by Alderman Refugio Martinez.

16. Update from City Grant Writers regarding CDV25-036 CBDG Grant Application; possible action regarding same.

City Grant Writer, Alma Gutierrez stated that the estimate came in over one million dollars. As a result, some of the previously discussed streets to be fixed would become alternates. Also, some of the streets that had been selected had already been done.

17. Update from City Grant Writers regarding the adoption of the Multi-Jurisdictional Hazard Mitigation Plan; possible action regarding same.

Alderman Charles Hall motioned to adopt Multi-Jurisdictional Hazard Plan. Seconded by Alderman Refugio Martinez. All in favor. Motion carries.

ORDINANCE

18. Consideration and possible action on second reading of Ordinance #2025-15-04 BA amending the 2024-2025 budget adopted by Ordinance #2024-10-09 BO to adjust Election Expense revenue and appropriations to maintain and repair sewer for manholes and replace sewer lines by Community Center on Spring St.

Alderman Charles Hall motioned to approve ordinance #2025-15-04 BA. Seconded by Alderman Refugio Martinez. All in favor. Motion carries.

EXECUTIVE SESSION

19. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding temporary hourly wage adjustment for Michael Ford; possible action in open session regarding same, which may include salary and job description adjustments.

Alderdwoman Fransisca Hernandez motioned to adjust hourly wages temporarily for Michael Ford. Seconded by Alderman Charles Hall. All in favor. Motion carries.

20. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding temporary hourly wage adjustment for Claudia Pacheco; possible action in open session regarding same, which may include salary and job description adjustments.

No action.

21. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding temporary hourly wage adjustment for Bella Guajardo; possible action in open session regarding same, which may include salary and job description adjustments.

No action.

22. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion of personnel matters regarding Annual Evaluation of Maintenance Employee Jose Castillo job performance; possible action in open session regarding same, which may include salary and job description adjustments.

Alderdwoman Fransisca Hernandez motioned to approve evaluation and salary adjustment. Seconded by Alderman Charles Hall. All in favor. Motion carries.

23. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code; consultation with Attorney and discussion for the purchase, lease, or value of real property, regarding offer from Ricardo Rojas Jr. for the purchase of land on Sheedy and Henderson; possible action in open session regarding same.

No action. Reason being that it is part of the cemetery.

ADJOURNMENT

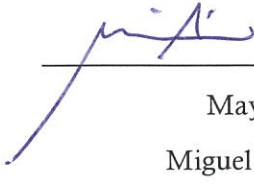
24. Adjourn

Alderman Charles W. Hall moved to adjourn the meeting. Seconded by Alderdwoman Francisca Hernandez. All in favor. Motions carries.

Meeting end time- 7:34pm.

Approved and passed on June 10, 2025.

Attest:



Mayor
Miguel Aguirre



Interim City Administrator
Michael Ford