

Request for Qualifications (RFQ) for Engineering/Architectural/Surveying Services

The City of Brackettville is seeking to enter into an engineering/architectural/surveying services contract with a state-registered engineer/architect. The following outlines this request for qualifications.

I. Scope of Work - The engineering/architectural/surveying contract will encompass all project-related engineering/architectural/surveying services to the City of Brackettville, including but not limited to the following:

- Preliminary and final design plans and specifications;
- Preparation of the bid packet;
- Conduct all field testing and inspections (interim and final); and
- Other special services.

Please specify actual tasks to be performed under each of these categories. A copy of the project description for these street improvements and drainage project is attached.

II. Statement of Qualifications - The City of Brackettville is seeking to contract with a competent engineering/architectural/surveying firm, registered to practice in the State of Texas, that has had experience in the following areas:

- Municipal construction including but not limited to waterworks, street improvements, or drainage projects;
- Registered and in good standing as a professional engineer per the Texas Engineering Practice Act;
- Federally-funded construction projects; and
- Projects located in this general region of the state
- Engineer/Firm is not debarred or suspended from participating in federal or federally assisted projects in the System for Award Management (SAM) www.SAM.gov. (Please include SAM documentation: UEI and Account Name)

As such, please provide within your proposal a list of past local government clients, as well as resumes of all engineers/architects/surveyors that will or may be assigned to this project if you receive the engineering/architectural/surveying services contract award.

Also, please provide a copy of your current certificate of insurance for professional liability.

III. Evaluation Criteria - The proposals received will be evaluated and ranked according to the following criteria:

<u>Criteria</u>	<u>Maximum Points</u>
Experience	40
Previous Work Performance	35
Capacity to Perform	<u>25</u>
Total	100

IV. For this RFQ, Respondent's qualifications will be evaluated, and the most qualified Respondent will be selected, subject to negotiation of fair and reasonable compensation.

- For costs of architectural/engineering (A/E) professional services, negotiations must occur after the initial selection of the engineer or architect as price cannot be used as a selection factor. (See 2 CFR 200.320(b)(2)(iv) and Texas Government Code § 2254.004)

V. Deadline for Submission - The proposals received will be received no later than February 10, 2025, by 3:00 P.M. at the following address by mail or delivery service.

City of Brackettville
Attn: Nora Rivas, City Administrator
P.O. Box 526
119 W. Spring Street
Brackettville, Texas 78832

Project Description for the City of Brackettville:

The City of Brackettville is applying for funding to complete street improvements and drainage improvements on city streets that will qualify for the LMI funding available through the Texas Community Development Block Grant Program.