

MINUTES
CITY OF BRACKETTVILLE
REGULAR COUNCIL MEETING
October 14, 2025
CITY ANNEX, 1459 WEST HWY 90
6:00 P.M.

1. Invocation
Invocation led by Alderman Steven Lowrance

2. Pledge of Allegiance
Pledge of Allegiance led by Mayor Mike Aguirre

3. Call of Order
Mayor Mike Aguirre called meeting to order at 6:00p.m.

4. Roll Call and Establishment of Quorum
City Administrator Brigitte Villa took roll call.
Mayor Mike Aguirre Present
Alderman Refugio Martinez, Present
Alderman Steven Lowrance, Present
Alderman Anthony Zamora, Present
Alderman Francisca Hernandez Present
Alderman Isauro Rivas Present
City Staff: Brigitte Villa, Michael Ford
City Attorney Ruben Valadez

5. Citizens Recognition and Communication:
None

PUBLIC HEARING

MINUTES

6. Consideration and possible approval of minutes for September 9th regular council meeting. **Motion to approve the minutes by Steven Lowrance, seconded by Alderwoman Francisca. All in favor.**

7. Consideration and possible approval of minutes for September 23rd Public Hearing/ Special Meeting, **Motion to approve by Anthony Zamora seconded by Steven Lowrance. All in favor.**

MONTHLY REPORTS:

8. Consideration and discussion on monthly report presented by Animal Control Damian Villareal
 - . Monthly Report for September to October 2025
 - . **See attachment:**

9. Consideration and discussion of the monthly report presented by the Operations Supervisor Michael Falcon regarding work performed and pending projects in the city public works department.
 - . Monthly Report for September to October 2025
 - . **See attachment:**

10. Consideration and discussion of the monthly report presented by City Administrator Brigette Villa regarding City business.
 - . Monthly Report for September to October 2025
 - . **See attachment:**

DELIBERATE AND CONSIDER ACTION ON THE FOLLOWING ITEMS:

11. DELIBERATE AND CONSIDER ACTION ON: Max Wilson from WW Trucking to speak and answer questions from previous meeting. More information requested.
No action.

12. DELIBERATE AND CONSIDER ACTION ON: Second reading of ORDINANCE #2025-09-30 BA 1 Budget amendment.
Motion to pass made by Alderman Refugio Martinez. Seconded by Alderman Steven Lowrance. All in favor. Motion passes

13. DELIBERATE AND CONSIDER ACTION ON Safe Streets and Roads for All Mid-Year Presentation by Nueces River Authority. Update given by Nueces River Authority. On Safe Streets Project. **No Action**

14. DELIBERATE AND CONSIDER ACTION ON Update by City Grant Writers on the USDA Hydrovac Grant.

Motion to approve by Alderwoman Francisca Hernandez second by Alderman Isauro Rivas. All in favor motion passes

15. DELIBERATE AND CONSIDER ACTION ON Update by City Grant Writers on Policies concerning grant administration and management.

Motion to Alderwoman Francisca Hernandez for administration and council to work on establishing policies and procedures. Second by Anthony Zamora. All in favor. Motion passes

16. DELIBERATE AND CONSIDER ACTION ON Update by City Grant Writers on the Texas Water Development Board: Water Utility Technical Assistance Program (WUTAP).

No Action

17. DELIBERATE AND CONSIDER ACTION ON: ClearGov digital budget bookkeeping/ operating.

More information needed. No Action

18. DELIBERATE AND CONSIDER ACTION ON: Presenting ordinance amendment to bulk trash pick rates.

Moved to Executive Session Motion by Alderwoman Francisca Hernandez to Allow council and administration to draft ordinance for bulk pick up rates. Seconded by Alderman Isauro Rivas. All in favor motion passes.

19. DELIBERATE AND CONSIDER ACTION ON: Removing abandoned cars from city annex.

Motion made by Alderwoman Francisca Hernandez to start fresh on the abandoned vehicles at the city annex With and update at the next meeting on progress. Seconded by Isauro Rivas. All in favor

EXECUTIVE SESSION

Mayor Mike Aguirre called meeting into executive session @ 7:08 p.m.

Mayor Mike Aguirre reconvened the meeting into open session at @ 8:43p.m.

20. Executive session pursuant to Section 551.071 and 551.074, Chapter

551, of the Texas Government Code -discussion and Consultation with attorney and of personal matters-consideration on authorizing payment for Mike Ford for labor and services provided as IT Technician for the City of Brackettville, and possible action in open session regarding the same.

Motion by Alderwoman Francisca Hernandez to continue services with pay adjustment. Seconded by Steven Lowrance. All in favor motion passes.

21. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code - Consultation with Attorney and discussion of personnel matters -- Annual Evaluation of Maintenance Employee Claudia Pacheco job performance; possible action in open session regarding same which may include salary and job description adjustments.

Motion made by Alderwoman Francisca Hernandez to approve job performance and pay adjustment discussed in executive session. Second by Alderman Anthony Zamora All in favor. Motion passes.

22. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code - Consultation with Attorney and discussion of personnel matters -- Annual Evaluation of Maintenance Employee Carl Dalton job performance; possible action in open session regarding same which may include salary and job description adjustments. **Motion made by Alderwoman Francisca Hernandez to approve job performance and pay adjustment discussed in executive session. Second by Alderman Anthony Zamora All in favor. Motion passes.**

23. Executive session pursuant to Section 551.071 and 551.074, Chapter 551, of the Texas Government Code - Consultation with Attorney and discussion of personnel matters --Three Month Evaluation of Maintenance Employee Brigitte Villa on job performance; possible action in open session regarding same which may include salary and job

description adjustments.

Motion made by Alderwoman Francisca Hernandez to approve job performance and pay adjustment discussed in executive session. Second by Alderman Isauro Rivas All in favor. Motion passes.

24. Executive session pursuant to Section 551.071, Chapter 551, of the Texas Government Code: Consultation with Attorney regarding pending or contemplated litigation regarding the ongoing forensic audit being conducted by K Ford Group; possible action in open session regarding same.
Motion by Alderwoman Francisca Hernandez to allow council and administration to continue to give K Ford group any requested information. Second by Steven Lowrance. All in favor. Motion passes.

ADJOURNMENT:

25. Adjourn
**Motion to adjourn by Alderwoman Francisca Hernandez, seconded by Anthony Zamora. All in favor motion passes.
Adjourned at @ 8:50 p.m.**